



TFE HOTELS BOOKING OPTIONS

1. **WEB BOOKING ENGINE (WBE)**

You can book your corporate rates online via our website www.tfehotels.com by following the below instructions:

a. i. Log onto our website www.tfehotels.com and select your preferred Hotel or Location, and the Check-in and Check-out dates.

Click on the **Special Codes** option that is situated just above the Search button, and enter your Corporate ID into the Promo Code/Corp. Account section.

Your Corporate ID is: [TH15632124](#) | Rate code: CONV15%

a. ii. **Alternatively** you can use the following link which will automatically sign you in to **APC 2023** profile where you will be able to select your preferred hotel or location.

Adina Apartment Hotel Southbank: [Book Now](#) | Quincy Hotel Melbourne: [Book Now](#)
 Rendezvous Hotel Melbourne: [Book Now](#) | Travelodge Hotel Melbourne Docklands: [Book Now](#)
 Vibe Hotel Melbourne: [Book Now](#)

<https://www.tfehotels.com/en/>

b. Click on the **Search** or **Check Availability** button.

c. The hotel page will then display all of our hotels situated in the location you are requesting. From here, select the hotel you require. NB. If you have selected a specific hotel in step a. this page will not display.

d. The hotel availability page will now display showing **APC 2023** Preferred Corporate Rates, the hotel's best available rate, the advance purchase pre-paid packages and other promotional packages that are available under each room type.

e. Now continue through the booking process and complete the reservation form. To finalise the reservation, simply enter your credit card details into the payment options section. This is a guarantee method only unless an advance purchase, pre-paid package has been selected.

f. A confirmation for the traveller will then be generated and emailed directly to you.

2. **HOTEL DIRECT**

You can contact the hotel of your choice directly and quote to the in-house reservations department that you are from **APC 2023**. They will then access your Preferred Corporate Rates and make the reservation for you.

3. **CENTRAL RESERVATIONS**

You can telephone our Central Reservations department anytime on 61 13 86 42 and quote that you are from **APC 2023**. They will then access your Preferred Corporate Rates and make the reservation for you.